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Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.
You may wish to keep a copy of the completed form for your records.

I/W
e

JASON David NARRIS
(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number 100015/LAPER

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description
Putters Mini Golf BAR
35 church street
Post town Trowbridge Post code BA14 8DN

Telephone number at premises (if any) 07773578160
Non-domestic rateable value of premises £ 15,000

Part 2 – Applicant details

Daytime contact telephone number 07720 841719
E-mail address (optional)
Current postal address if different from premises address 51 wyke Road
Post Town TROWBRIDGE Postcode BA14 7NZ

Part 3 - Variation

Do you want the proposed variation to have effect as soon as possible?

Please tick yes

Month
Year

Day

If not do you want the variation to take effect from

Please describe briefly the nature of the proposed variation (Please see guidance note 1)

The change of opening hours & closing hours
Wednesday
Thursday
Friday
Saturday

From 11pm to 3am on proposed days,
Extending every proposed day by 4 hours
New closing time of 3am wed to Sat

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision of regulated entertainment

Please tick yes

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of entertainment facilities:

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)

Provision of late night refreshment (if ticking yes, fill in box L)

Sale by retail of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

A

N/A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	10:00	11:00	Please give further details here (please read guidance note 3)	Both	<input type="checkbox"/>
Tue	10:00	11:00			
Wed	10:00	3:00	State any seasonal variations for performing plays (please read guidance note 4)		
Thur	12:00	3:00			
Fri	12:00	3:00	Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	12:00	3:00			
Sun	12:00	10:00			
	12:00	10:00			

B

N/A

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)	Both	<input type="checkbox"/>
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

C

N/A

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3)
Day	Start	Finish	
Mon			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Tue			
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Fri			
Sat			
Sun			

D

N/A

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)	Both	<input type="checkbox"/>
Tue					
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	12:00 PM	11:00 PM	Please give further details here (please read guidance note 3) DJ/MC Set up mid AMP lev of Music	Both	<input type="checkbox"/>
Tue	12:00 PM	11:00 PM			
Wed	12:00 PM	3:00 AM	State any seasonal variations for the performance of live music (please read guidance note 4) Only on Bank Holiday weekends IE... Sunday Nights stay open till 3am		
Thur	12:00 PM	3:00 AM			
Fri	12:00 PM	3:00 AM	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5) Bank Holiday Sundays (See above)		
Sat	12:00 PM	3:00 AM			
Sun	12:00 PM	10:00 PM			

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>	
Day	Start	Finish		Outdoors	<input type="checkbox"/>	
Mon	12:00	11:00	Please give further details here (please read guidance note 3) DJ/MC Set up mid amp lev of music	Both	<input type="checkbox"/>	
	PM	PM				
Tue	12:00	11:00				
	PM	PM				
Wed	12:00	3:00		State any seasonal variations for the playing of recorded music (please read guidance note 4)		
	PM	AM		only on Bank Holidays IE... Sundays		
Thur	12:00	3:00		Nights stay open till 3am		
	PM	AM				
Fri	12:00	3:00		Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)		
	PM	AM				
Sat	12:00	3:00	Bank Holiday Sundays (see above)			
	PM	AM				
Sun	12:00	10:00				
	PM	PM				

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	12:00 PM	11:00 PM	Please give further details here (please read guidance note 3) DJ/Me Set up mid AMP Lev of music	Both	<input type="checkbox"/>
Tue	12:00 PM	11:00 PM			
Wed	12:00 PM	3:00 AM	State any seasonal variations for the performance of dance (please read guidance note 4) Only on Bank Holiday weekends IF Sundays Night stay open till 3AM		
Thur	12:00 PM	3:00 AM			
Fri	12:00 PM	3:00 AM	Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 5) Bank Holiday Sunday (see above)		
Sat	12:00 PM	3:00 AM			
Sun	12:00 PM	10:00 PM			

H

<p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)</p>			<p><u>Please give a description of the type of entertainment you will be providing</u></p>		
Day	Start	Finish	<p><u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)</p>	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<p><u>Please give further details here</u> (please read guidance note 3)</p>		
Wed					
Thur			<p><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)</p>		
Fri					
Sat			<p><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)</p>		
Sun					

I

Provision of facilities for making music Standard days and timings (please read guidance note 6)			<u>Please give a description of the facilities for making music you will be providing</u>			
			<u>Will the facilities for making music be indoors or outdoors or both – please tick</u> (please read guidance note 2)			Indoors
			Outdoors			<input type="checkbox"/>
			Both			<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)			
Mon						
Tue						
Wed			<u>State any seasonal variations for the provision of facilities for making music</u> (please read guidance note 4)			
Thur						
Fri						
Sat			<u>Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)			
Sun						

J

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			Will the facilities for dancing be indoors or outdoors or both – please tick (see guidance note 2)	
			Indoors	<input checked="" type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>
			Please give a description of the facilities for dancing you will be providing	
			Dance Floor	
Day	Start	Finish	Please give further details here (please read guidance note 3)	
Mon	12 PM	11 PM	Dance Floor	
Tue	12 PM	11 PM		
Wed	12 PM	3 AM	State any seasonal variations for providing dancing facilities (please read guidance note 4) only on Bank Holiday weekends IE... Sunday Nights stay open till 3AM	
Thur	12 PM	3 AM		
Fri	12 PM	3 AM	Non standard timings. Where you intend to use the premises for the provision of facilities for dancing at different times to those listed in the column on the left, please list (please read guidance note 5)	
Sat	12 PM	3 AM		
Sun	12 PM	11 PM	Bank Holidays Sundays (see above)	

K

Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment facility you will be providing</u>		
Day	Start	Finish	<u>Will the entertainment facility be indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 3)		
Wed					
Thur			<u>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j</u> (please read guidance note 4)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun					

L

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon 23.00	12 PM	11 PM			
Tue 23.00	12 PM	11 PM			
Wed 23.00	12 PM	3 AM	State any seasonal variations for the provision of late night refreshment (please read guidance note 4)		
Thur 23.00	12 PM	3 AM	Only on Bank Holiday weekends IE Sundays Nights stay open till 3AM		
Fri 23.00	12 PM	3 AM	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)		
Sat 23.00	12 PM	3 AM	BANK Holiday Sunday (See Above)		
Sun	12 PM	11 PM			

M

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 7)	On the premises	<input checked="" type="checkbox"/>	
Day	Start	Finish		Off the premises	<input type="checkbox"/>	
Mon	12	11	State any seasonal variations for the supply of alcohol (please read guidance note 4) only on Bank Holiday weekends i.e.. Sunday Night stay open till 3AM	Both	<input type="checkbox"/>	
	PM	PM				
Tue	12	11				
	PM	PM				
Wed	12	3				
	PM	AM				
Thur	12	3		Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5) BANK Holiday Sundays (See above)		
	PM	AM				
Fri	12	3				
	PM	AM				
Sat	12	3				
	PM	AM				
Sun	12	10				
	PM	PM				

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	12:00	11:30	<p>only on Bank Holiday weekends IE... Sunday Nights open till 3AM</p> <p>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)</p> <p>Bank Holiday Sundays (see above)</p>
	PM	PM	
Tue	12:00	11:30	
	PM	PM	
Wed	12:00	3:30	
	PM	AM	
Thur	12:00	3:30	
	PM	AM	
Fri	12:00	3:30	
	PM	AM	
Sat	12:00	3:30	
	PM	AM	
Sun	12:00	10:30	
	PM	PM	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking

Would Not Remove Any

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

Please tick yes

If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it, below

Reasons why I have failed to enclose the premises licence or relevant part of premises licence

P Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

Over 25 policy, poster awareness, Drugs & Drinks
UP Holding the current Regulations with regards to selling alcohol
Random searches i.e. (drugs / weapons)
training of all staff on challenge 25 and weights & measure

b) The prevention of crime and disorder

Site Badge Door Supervisors x 4
CCTV Records of tapes to be kept for 1 month
Limiting numbers of guest in the building at one time
Liaison with the police about all disorders when it happens
Pub watch and community awareness programs

c) Public safety

on site first aider at all times, with adequate aid
Plastic bottles & plastic glasses to prevent accidents
Limiting numbers of guests in the building at 1 time
DJ set up NO smoke machines & NO high power lasers
NO Dry Ice

d) The prevention of public nuisance

Maintain public order inside and outside of premises
quieter music at ends of events to calm guests down
Posters on neighbors in bed so be quiet!
Bottle bins emptied in day, not at night

e) The protection of children from harm

Children are not allowed on site at all times
Adults only 18+ ID checks to be carried out on all guests


Please tick yes

- I have made or enclosed payment of the fee
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I understand that I must now advertise my application
- I have enclosed the premises licence or relevant part of it or explanation
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 5 – Signatures (please read guidance note 10)

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 11). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	21/11/13
Capacity	

Where the premises licence is jointly held signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (please read guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 13)

Putters Mini Golf Bar
35 church Street

Post town	Trowbridge	Post code	BA14 8DW
Telephone number (if any)	07720 841719		
If you would prefer us to correspond with you by e-mail your e-mail address (optional)			

Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish

White Rooms Milford Street Drugged Conditions

1. Persons under 16 years old will not be permitted on the premise after 20.00 hours.
2. Staff will not be permitted to sell alcohol until they have completed training to prevent under age sales and prevent the sale of alcohol to a drunk, management will ensure that this training is regularly refreshed. A record of training will be maintained and kept at the premise and will be produced to a Wiltshire Council Officer or Police Officer on request.
3. The premise will operate a 'Think 25' policy.
4. Polycarbonate, shatter-to-safe, plastic, paper or other inherently safer types of drinking vessel container will be used after 22:00hrs.
5. All glass bottled drinks will be decanted into polycarbonate, shatter-to-safe, plastic, paper or other inherently safer types of drinking vessel.
6. All door supervisors will wear high visibility clothing when on duty outside the premise.
7. A written record will be maintained of the door supervisors deployed on the premise. The record will include names of the door supervisors, dates and times of deployment and the registration number of each door supervisor.
8. An incident book will be maintained on the premise, all incidents will be recorded. The record will state the date, time, brief details and the names of staff who dealt with the matter. The book will be kept on the premises and will be produced to a Wiltshire Council Officer or Police Officer on request.
9. CCTV equipment will be installed and fully maintained to cover all trading areas, smoking areas, entrances and exits when the premise is open to the public. The CCTV will be of sufficient quality so as to produce images which enable identification; images will be securely stored for a minimum of 28 days. CCTV images will be produced to a Wiltshire Council Officer or Police Officer on request.
10. Door supervisors will be deployed on a Thursday, Friday and Saturday from 21.00 hours. The number of door supervisors will be determined by a risk assessment which will be available to a Wiltshire Council Officer and or Police Officer.
11. The Designated Premises Supervisor (or nominee) will belong to the Pub watch scheme and any alternative area network designed to promote the licensing objectives.
12. The premise will produce and adopt a drugs policy in consultation with Wiltshire Police.

